

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## AGENDA

**Notice of Meeting** to be held on Tuesday 20<sup>th</sup> December 2022 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

*MJStrand*

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council  
15<sup>th</sup> December 2022

**79/22/23 To receive & approve apologies for absence** (LGA 1972, s.85).

**80/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum (Standing Orders section 3 (u)).

**81/22/23 Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

**82/22/23 To Approve the Minutes of the Meeting held on 15<sup>th</sup> November 2022**

**83/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**

- (a)
  - Cemetery tree work – completed 24<sup>th</sup> November.
  - No. 5 Coopers Close – response from Sanctuary.
  - Local Highways Initiative application.
  - Reviewed Risk Management Policy – uploaded to website.

**84/22/23 The Ellesmere Centre**

- (a) Ellesmere Centre Report.
- (b) Fencing and tree works at front of car park.

**85/22/23 District & County Councillors' Reports**

**86/22/23 Finance - to approve accounts for payment:**

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Dec 22	BACs	£365.82	
(2)	Clerk's salary – backpay (agreed Nov 22)	BACs	£240.00	
(3)	Clerk's expenses Nov-Dec 22	BACs	£50.62	
(4)	Opus Energy (street lighting) – Oct 22	DD	£39.67	£37.78
(5)	The Ellesmere Centre – room hire (Nov 22)	BACs	£30.00	
(6)	RH Landscapes – Nov 22	BACs	£288.00	£240.00
(7)	RH Landscapes – cemetery tree works	BACs	£360.00	£300.00
(8)	ICO registration	DD	£40.00	
(9)	Roger's Gardening Services (MUGA)	BACs	£650.00	
(10)	Roger's Gardening Services (general)	BACs	£110.00	
(11)	TBM – update password (Clerk)	BACs	£36.00	£30.00
	<b>Total payments for the month:</b>		<b>£2,210.11</b>	

- (b) To note monies received: - none.
- (c) To finalise budget 2023-24 and agree the precept.

**87/22/23 Administration**

- (a) To consider additional bank account signatory (Cllr Wayne Bell) and to update signatories on the Cambridge Building Society account.
- (b) To consider leaflet drop advertising for Councillors for 2023 elections.
- (c) To consider ideas for HM King Charles III Coronation, 6<sup>th</sup> May 2023.

**88/22/23 Planning**

- (a) To receive planning application decisions and tree works: -
  - 22/00894/FUL 16 High Street – proposed single-storey extension, exterior alterations and associated works. **Approved.**
  - 22/01163/FUL 23 Coopers Close – proposed two-storey side extension (replacing existing single-storey extension) with a single-storey front extension. **Approved.**
  - 22/00979/FUL 15 Tea Kettle Lane – extension and conversion of garage and pitched roof over, front dormer extension and front open porch. **Approved.**
  - 22/01167/FUL The Old Mill, 45 Mill Lane – construction of double garage in lower garden. **Withdrawn.**
- (b) To consider planning applications received – none.

**89/22/23 Community Matters/General Maintenance**

- (a) Handyman – update: completion of painting of MUGA fencing.
- (b) Hedgerows on Tea Kettle Lane and adjacent to Mill Lane footpath – Cllr Breen.
- (c) To consider quotation from RH Landscape & Maintenance Services for hard cut back of hedgerow abounding south and east of recreation ground - £970.00 + VAT.
- (d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

**90/22/23 Correspondence for Information**

- (a) Opus Energy re: Energy Bill Relief Scheme for Businesses.

**91/22/23 Date of Next Meeting & Matters for Future Consideration**